

March 15, 2016

The regular Town Board meeting of the Town of Stony Creek was held on March 15, 2016.

Supervisor Frank Thomas called the meeting to order at 7:01 PM with members present:

Councilman Nathan Thomas

Councilwoman Doreen Ryan

Councilman John Thomas

Councilman Carl Thomas

Attorney James Cooper

February 16, 2016 minutes; correction:

Page 127 insert after Absent Councilman Nathan Thomas, insert due to attending the NYS Association of Towns in NYC.

A motion was made by Councilwoman Ryan seconded by Councilman Carl Thomas to accept the February 16, 2016 minutes with this correction. All in favor, motion carried.

056-16. A resolution was made by Councilman Nathan Thomas seconded by Councilwoman Ryan to pay the General Fund bills in the amount of \$6,147.74. Roll call vote, all in favor.

057-16. A resolution was made by Councilwoman Ryan seconded by Councilman John Thomas to pay the Highway Fund bills in the amount of \$22,788.11.

Discussion: Supervisor Thomas reported that \$17,000.00 was for salt. Roll call vote, all in favor.

Town Clerk report:

Conservation license	\$ 0.28¢
Death Copies	\$90.00
Faxes	\$ 2.00
Copies	<u>\$ 2.00</u>
Total Town Clerk Fees	\$94.28
Dog Licenses	<u>\$40.00</u>
Total Town Revenues to Supervisor	\$134.28
NYS Agriculture and Markets	\$8.00
NYS Environmental Conservation	<u>\$4.72</u>
Total disbursed	\$147.00

Correspondence:

Dog Control Log- February 2016

Ronald Bordeaux-permission to use the town hall April 16th, 2016 for his son's Birthday Party with setting up on Friday April 15, 2016.

Patrice Jarvis-Weber-permission to use the town hall November 12th, 2016 for a Saratoga City Ballet Performance.

A motion was made by Supervisor Thomas seconded by Councilwoman Ryan authorizing the following: Ronald Bordeaux permission to use the town hall April 16th, 2016 for his son's Birthday Party with setting up on Friday April 15, 2016.

Patrice Jarvis-Weber permission to use the town hall November 12th, 2016 for a Saratoga City Ballet Performance. All in favor, motion carried.

Old Business:

Dean Farm Trails; bathroom facility:

Supervisor Thomas reported a few months back they talked about a bathroom toilet at the Dean Farm Trails by the parking lot. Cedarwood had priced out three different models, three different kinds. The Enviro-Loo seems to be the most cost efficient. Councilman John Thomas asked if that's something the company comes in and installs or is it something the town can install.

Supervisor Thomas stated the town, you buy the toilet then you can buy the building around it. It's supposed to be an evaporating system. Councilman Carl Thomas asked if was prepared for the cold weather. Supervisor Thomas stated they claim it will work down to zero or so and then it might have to have a little bit of heat. Cedarwoods preliminary estimate is \$4000.00 for the toilet, \$525.00 for shipping. They have building cost of \$8 to \$10,000.00, \$2000.00 for drawings and \$6000.00 for Minority of Women Owned Businesses. He isn't sure how that would play into this. His theory would be we buy the toilet and get Sandy Payne and Cathy Percy to build the building. He doesn't know what the Minority of Women's Business part would be.

Councilman Nathan Thomas stated this is on a grant right? So you lose percentage if you go out to bid to Women's of Minority Group. So maybe that percentage of it is what you're going to lose. So it's your lost off the grant. It's hard to tell how the grant was wrote.

Supervisor Thomas stated the Minority of Women Owned Businesses, this is something Governor Cuomo has instituted here in the past two or three years. Supervisor Thomas stated so you're looking at \$4500.00 for the toilet and the building cost of \$3-4,000.00, that's still a lot. Councilman John Thomas asked if we would have to have plans if they build the building.

Supervisor Thomas stated yes it's something with the floor.

Councilman John Thomas asked if we got a prebuilt shed and adjusted the shed to the toilet.

Supervisor Thomas stated we can do that. Councilman John Thomas stated we wouldn't need plans at that point. Supervisor Thomas agreed and stated the building cost is \$7945.00 and that increases the shipping also and its only 8X6. Councilman John Thomas stated you can buy them prebuilt sheds and don't need to have plans for them. Supervisor Thomas stated we might be able to do that and make it fit to it.

Supervisor Thomas stated what he is after is to at least get the toilet and get it started and then go from there. Their estimates were from \$20,500.00 to \$22,500.00, which he thinks we can cut that in half. His way of going about it is getting the toilet and see what there is to install it and keep it as cheap as we can. 50% of it is grant money and just because we got it doesn't mean we have to spend it. As he recalls this grant is a separate grant. He believes it was for \$75,000.00 but part of it was for the parking lot also and at that time they were thinking more on the lines of a composted toilet which is much more expensive.

Councilman Nathan Thomas stated and a lot more work. Supervisor Thomas stated this is low maintenance. Councilman Nathan Thomas stated he thinks they have one of these at the Wild Center in Tupper Lake. Councilman John Thomas asked how often do they have to be cleaned. Supervisor Thomas stated he isn't sure obviously it depends on the use and how well it evaporated, for what we have he would think once a year. Councilman John Thomas stated there isn't going to be power to it. Supervisor Thomas stated no there is no power, electric and no water. Councilman John Thomas asked if we could do a solar panel and a light fan to keep the air flowing and keep light in there. Supervisor Thomas stated he did see that option is included in it. Their solar was to keep the air moving.

Councilman Nathan Thomas stated for a secondary fan on the unit itself, but he is talking about, they make a solar spot light.

Councilman John Thomas stated you don't need a lot of solar panels to do the lighting and run the fans. A couple decent solar panels would give you everything you need to have. Supervisor Thomas stated he doesn't see why we couldn't, he doesn't see a problem at all.

Attorney Cooper stated assuming this thing works, he would strongly suggest that you park it off in the field some distance from the parking lot because even if it does work, the way it's designed, the evaporation is going to carry odor with it and you don't want to stink up your parking lot area. Supervisor Thomas stated he would keep that in mind and stated the Enviro-Loo has the solar panels for \$123.50. Mrs. LaGrasse asked if the Building Dept. will approve this.

Attorney Cooper stated the square footage is below what they require a CO for.

Councilman John Thomas stated a lot of them are going with the prebuilt ones because you don't need plans, you just need a permit to set the thing. Attorney Cooper stated he thinks the 8x6 is too small anyways. Supervisor Thomas stated it's supposed to be ADA compliant, the unit itself is outside except for the toilet.

058-16. A resolution was made by Supervisor Thomas seconded by Councilman John Thomas to purchase a toilet to be located at the Dean Farm Trails, from Enviro-Loo not to exceed \$5000.00. Roll call vote, all in favor.

Dean Farm Trail Maps:

Supervisor Thomas gave a copy of the map to the Board Members and stated that there still needs to be corrections made on it. George Hilton with the Town of Queensbury prepared the map. He came over and plotted the trails and put it on paper. The idea is to create a sign or two by the parking lot or across the road with the map blown up/enlarged and also have these available for people.

Councilman Nathan Thomas stated like the snowmobile maps, just a suggestion. The snowmobile maps do this for the general overlay and then on the back they have certain hubs so that might be something that you can do. The whole map is on the back, do the left side of the road and then do the right side of the road or do three section for different maps. That way you have the whole overview. Supervisor Thomas stated that this is still being worked on.

Dean Farm Wagon:

Supervisor Thomas reported that one wagon needed the wheels repaired, they were sent to the Amish in middle Pennsylvania and they need to be picked up then the wagon can be repaired.

Highway: Item 1 Agreement Expenditure of monies:

Supervisor Thomas reported that Supt. Bradley would like to pave from Hadley Road up to the town line on Riley Hill Road. Supervisor Thomas stated he believes Supt. Bradley plans on grinding up some or all of it and put binder on the top.

The Town Board agreed with the Item 1 Agreement for the Expenditure of Highway funds and signed the agreement.

Councilman John Thomas asked if the county came out with their paving list yet. Supervisor Thomas stated it was in the budget when they did the budget. Councilman John Thomas stated he was wondering if they were going to do Harrisburg Road. Supervisor Thomas stated he thinks they are. He thinks part of that was on it and another road, it might have been Murray Road

Supervisor Thomas stated he is trying to push them into building the road rather than pave it. He thinks they can hire contractors and do a better job. Councilman John Thomas stated they need to do something. Supervisor Thomas stated he doesn't know if it will save any money but he thinks we can get a better job out of the deal. Councilman John Thomas stated if it last longer it will save you money. Supervisor Thomas agreed and stated there's resistance to that.

Councilman John Thomas stated they spend a lot of time patching into Harrisburg even had the paver in there, just about everything they put down have been plowed off by the plow, nothing stayed. Supervisor Thomas stated when they pave a road and have to come back and tear up part of it and do it again they aren't doing something right. They talked about buying a new paver, maybe rather than buying a new paver they should just think about buying some kind of grinder mill and learn how to construct a road and be happy with that. Councilman John Thomas stated that Saratoga County did that with Cornish Hill flats. That whole area down through there, it was bad for years but what they tore up and redid it stayed. That's a good example, it's been quite a few years. Supervisor Thomas stated it's almost as smooth as when they did it. He tells them all the time if you want to see how a road is built drive from Stony Creek to Hadley.

Landfill: 2016 Free Dump cards

There will be a limit of one TV put on the cards.

059-16. A resolution was made by Councilman Nathan Thomas seconded by Councilwoman Ryan to mail and continue with the Free Dump Day Cards for the year 2016 with a limit of one TV put on the dump card. Roll call vote, all in favor.

Four year term; Town Clerk, Supervisor and Supt. of Highway:

Councilman Carl Thomas stated last Fall you talked about the term limits for the Town Clerk, Supervisor and Supt. of Highway. This has to be done before the election. Is this the time to do it or think about doing it?

Supervisor Thomas stated yes if we're going to do it. The Board of Elections would have to do whatever they do to get it on the ballot. He isn't sure if we have to pass a local law or just make a resolution to that effect.

Attorney Cooper stated there is a two or three month period of time before it goes on the ballot that action has to be taken. He will check into this and report back at the next meeting.

Councilman Carl Thomas stated it has to go to a Referendum? Supervisor Thomas stated yes, it has to be voted on and will put it on the agenda for next month.

Landfill; Tires:

Councilman Nathan Thomas asked if there was any progress on the tires at the landfill.

Councilman John Thomas checked into companies basically for the tractor and truck tires, a lot of online stuff. He traced it back to Warren Tire. He has to get a hold of them because basically it goes back to them. They sell enough tires so they will do the retreads and even if we don't get any money for them they might come and get them for nothing because they get paid for each one they send in, they get an amount for. He has to give them a call and let them know how many tires there are and see if they are interested in coming to get them or even if we truck them down we won't have to pay to get rid of them. Councilman Nathan Thomas stated the tractor tires might be able to be listed on-line. They can hold a tube and a lot of farmers are looking and there is a lot of urban workouts where they hit them with sledge hammers and flip them. He knows there are a couple guys on-line looking. Supervisor Thomas stated if we can list them on-line and somebody can come get them and pay us money for them that's works. Councilman Nathan Thomas stated he will look them over and let Supervisor Thomas know. Supervisor Thomas stated it would be better than paying \$80.00 a ton plus the hauling. Councilman Nathan Thomas stated a lot of the big ones (tractor and truck tires) need to be quartered before you can get rid of them.

Committee:

Youth Parks & Rec.:

Councilwoman Ryan reported she talked to Marcy about the summer program. She will be starting to get a list for the kids or emailing them. She will be helping her with that. Marcy wants to be more flexible this year with the schedule, she knows a couple of kids will be doing Summer School so she wants to do some days and afternoons.

Councilwoman Ryan reported that Dominic and Gina were at the park with her kids and some of the equipment at the playground is really in bad shape. The wood is rotting, paint is peeling. Dominic said he would be willing to restore it at no cost to the town, it wouldn't be done all at one time. There is also not so nice things spray-painted on the basketball court. She knows the Boy Scouts are planning to redo this and it would be ashamed to put the work into this and have this happen. Councilman Nathan Thomas stated it's something to keep an eye on. Supervisor Thomas would like Dominic to let him know what and when he is doing the repairs.

Councilman Nathan Thomas reported on the NYS Association of towns meeting. He stated it was a great time, he got information on different things and programs that are available. He has notes on waste disposal at the landfill and NYS has a law on no doors on refrigerators also NYS Office of General Services things they offer.

Landfill; Wells:

Supervisor Thomas has received the Annual Ground Water Report prepared by Cedarwood Engineering and this has been submitted to DEC.

Occupancy Bed Tax:

Supervisor Thomas reported the town received \$45,000.00 this year for Occupancy Tax Funds. In 2015 we received \$40,000.00. The County Board increase this to \$45,000.00 plus the balance of the 1%, which will be another \$1000.00.

Railroad:

Supervisor Thomas reported on February 29, Warren County Board of Supervisors met for the purpose of exchanging an easement for 1000 Acres Ranch so the sale could move forward and a clear title could be had by the purchaser. They couldn't find an easement found the past. Councilman Nathan Thomas asked if it was an easement for crossing the railroad tracks. Supervisor Thomas stated yes and reported that the county got a couple of handicap spots next to the platform in exchange for that. Councilman John Thomas asked if they got one for the golf course too. Supervisor Thomas stated yes, there was three of them.

New Business:

Senior Busing:

Supervisor Thomas stated the town contracts with Community Action Agency for the actual transportation. The Office of the Aging through the Federal Government reimburses the town 50% up to \$1680.00 and that's what this agreement is about. Last years total we spent was \$4830.00. The town spent \$3150.00 plus the re-imburement.

060-16. A resolution was made by Councilman Nathan Thomas seconded by Councilman Carl Thomas authorizing the Supervisor to sign the 2016 Senior Busing Reimbursement Contract with the Warren-Hamilton County Office of the Aging. This is a 50/50 reimbursement up to \$1680.00. Roll call vote, all in favor.

Planning:

Supervisor Thomas received a proposal from Warren County Planning. This is a 50% re-imburement agreement to update the kiosk panels and update the section for Stony Creek in the Education Booklet. The Town has a panel over at the Lake George Visitor's Center and the County built a kiosk at the town park. The cost is \$110.00 each for a total of \$330.00. The town has to come up with photos and text to update the booklet.

061-16. A resolution was made by Supervisor Thomas seconded by Councilwoman Ryan authorizing the expenditures of Occupancy Tax funds in the amount of \$330.00 to the Warren County Planning Dept. to update the kiosk panels and update the section for Stony Creek in the Education Booklet with 50% re-imbusement by Warren County Planning. Roll call vote, all in favor.

Supervisor Thomas reported a letter was received from Barbara Namon which asked the town to accept a tribute on behalf of the extended family; Barbara Namon, Steven Altman and Lloyd and Latrice Murdoch to honor the life of Melanie Altman Ermark. Kathy Garrow generously gave her information on the Stony Creek Free Library. This tribute is given without restrictions and it's a check to the Stony Creek Food Pantry in the amount of \$5000.00.

Councilwoman Ryan stated that Ernie Randall would like to take the fence down. Supervisor Thomas stated yes, Ernie Randal would like to take the fence down. Councilwoman Ryan stated she doesn't see anything wrong with the fence. Supervisor Thomas agreed and stated he would make a deal with him. If he fixes the side of the barn and paints the roof and makes it look half way decent he might think about taking the fence down. Councilman Nathan Thomas stated they said they were going to leave the barn rustic but they were working toward painting the roof and shorten it up. So it's hard to tell. Supervisor Thomas stated let's see what he does then. Councilman Nathan Thomas stated maybe if they make it look good and maybe the ugly chain linked fence is the bad point of it we can revisit it. Councilman Nathan Thomas will talk to him and let him know what the thoughts are about it. Supervisor Thomas stated to remove the fence totally he thinks there needs to be something there. The Town Board agreed. Councilman Nathan Thomas stated Ernie said a spilt rail would improve the looks of it and be better than driving into town and seeing that, it's the first thing you see after you drive by the town hall, the chain linked fence and four corners, it's not inviting. It maybe something to visit in the future.

Assessment:

Councilman John Thomas asked if an ad went in for the Board of Assessment Review. Supervisor Thomas stated he didn't think we did and there weren't any letters received.

From the Floor:

Carol LaGrasse stated when she was on the Town Board in the late 1980's early 1990's she was surprised of the two issues she got the most request for action. One was cemetery maintenance and the other was cable TV. We got the cemetery under control, still no problem. The Town Supervisor made her the committee for each one of those. The cable TV committee and the cemetery committee. They worked a little bit of time on the cable TV issue. They came out here counted the houses per mile and they finally said Mrs. LaGrasse there just isn't enough houses to make cable TV worth it. She doesn't think too much of but then there is an issue of communication now because you can do better.

The new thing we can't make any progress on is cell phones. She spoke at the APA meeting on Thursday (March 10th) and she asked them if they were still holding up the cell phone requests. We had a couple of incidents where cell phones might have been good and the thing that got her thinking about it was a lady who froze to death down by Granville way an older gal, she got out of her car went to a garage. She was trying to go upstairs to the garage and she must have passed out and froze to death before she got up to the heated part of the garage. There was someone in Stony Creek that maybe if they had cell phones they could just push a button and not lay there a week and a half, it was about the same time. Knowing about that you get those ads where you push a button, you have a watch type thing around your wrist or a little pendent around your neck and immediately because of cell service you get help and they know where you are and everything. She called her provider and it turns out if your doctor recommends you get one of those things it's included, so it would be perfectly free. It would really be something accessible to anybody old enough to get Medicare. When she asked them about it, would she be able to get that with a prescription they said yes. She asked if they had to have cell phone coverage and they asked where was she located and what her zip code was and she told them 12878 and they looked it up and said no we don't have that there, and that's the story she told APA. They were really helpful, they said they had a lot of applications, things in the works. You have to look at the list and they would mail her a list. She got the list, 20 pages long and 20 columns per page and there was nothing nearby on the list. Nothing in Hadley. There was one in Lake Luzerne fire tower and that's not going to zoom over in Stony Creek and there is all this stuff on Gore Mountain, but that doesn't apparently work erratically best in our community. So she said to herself maybe the Stony Creek Town Board would establish a Cell Phone Committee, and if you contact those companies maybe the company will do a survey or consider installation in town, in the high spots, in the center of town, on the church steeple or countryside and maybe we can get cell coverage and maybe all of us that are bent over, hardly walk, passing out and stuff, they could get a little bracelet push a button and someone would help us. Her issue is she takes walks and she could trip and fall a mile from her house and if you had a little button. Councilwoman Ryan stated sometimes you have to be close to the house. Councilman Nathan Thomas stated some of those work off, Glens Falls Hospital runs them and Life Line is another one, they actually work off base stations. They are hooked on the hard line in your house. Mrs. LaGrasse stated if they work off a hard line that would be fine. Councilman Nathan Thomas stated there are two or three residents in town that have them either through Glens Falls Hospital or through Life Line. If the phone line is down then Glens Falls Hospital does a welfare check every day. There is a lot of systems for the purpose of the care to the elderly. One is the monitor you wear that monitors your heart rate and a secondary that tells them how many times you use the bathroom during the day. Mrs. LaGrasse stated so you don't need cell service for that? Councilman Nathan Thomas stated no.

Attorney Cooper stated your talking apples and oranges. Your cell service would be necessary for your situation where you want to be away from your home. Councilman Nathan Thomas is talking about a base station in the house and you pay a monthly fee. It's based on a base station on a hard line.

If you get further away from that you can get another service if you needed help like if you go grocery chopping and fell between cars but that would require cell service. Its two different things. Mrs. LaGrasse stated they didn't address that, they said 12878 can't get it.

Councilwoman Ryan stated in some cell phone companies they have booster boxes that you can purchase and it gives you about 150 foot range. Mrs. LaGrasse stated from your house but that's not the understanding she got from her provider that it was off the regular phone. They wouldn't ask for your zip code it would have to be off the cell phone.

Councilman Nathan Thomas stated there are different systems. Supervisor Thomas stated he did talk to AT&T three or four years ago. They had opened up a cell tower in Schroon Lake and he went up there for that purpose. He talked to the gentleman and gave him a call, he was going to get back to him and Supervisor Thomas stated he never heard from him, so he doesn't think AT&T has too much interest in building towers. Mrs. LaGrasse stated she is curious about this, she doesn't really worry about herself and she's been in the woods since 1973. But the truth of the matter is, why she inquired, they offer you a free service wearing a bracelet or wear a necklace and you push a button and that's all easier than making a phone call. Councilwoman Ryan stated with the hard line once you hit it, it does trigger the phone and if you don't respond they send somebody out. Councilman Nathan Thomas stated it's a service through Medicaid and Medicare so if they are covered through Medicaid and Medicare, there's a rate obviously.

Mrs. LaGrasse stated this was free that's what they offered, but it's not in our area.

Attorney Cooper stated to Mrs. LaGrasse that being an engineer would you expect that there would be some locations that would have good line of sight coverage to the hamlet here. He was thinking about Lanfear Road becoming Thurman that's 1500 feet. Mrs. LaGrasse stated we're very good because when Mt. Days was really ruckus in the old days she could always tell the words they were singing in Creek Center. There's a little valley that goes by her place, it's like a funnel. The thing she was wondering is for the whole town. Attorney Cooper stated if you could package it and make it a possible presentation to the APA, that it would increase coverage not only for Stony Creek but for Thurman, that would be more attractive to them and you have the 40 foot requirement from the APA, which you can put a cell phone tower under 40 feet as long as you get it high enough and then it might not be jurisdiction for them. Although if it's Resource Management he thinks that would change. Mrs. LaGrasse stated they have a set way of approving cell phones, they don't bring them to the commissioners they have their expedited method that the environmentalist have. But they do it reasonably quickly. Supervisor Thomas stated you can get variances, 40 isn't the max. Mrs. LaGrasse stated she thought maybe it's something the Town Board would want to do. The APA put her off with a package of papers in the mail and it wasn't what she asked for. She asked for their approach to be changed, if they were holding up people because there could be companies not submitting applications because it wasn't worth it, it's too expensive to go through the process. The APA didn't open their hearts and tell her about that.

Supervisor Thomas stated he is sure that's the problem because obviously if it was to their benefit that phone companies would be building cell towers here somewhere or trying to.

Mrs. LaGrasse stated she wanted to bring this up because it's certainly a town-wide issue. Supervisor Thomas stated if anyone has any suggestions on how the town could get a cell tower he's all ears, other than the town paying for it and doing the permits. Supervisor Thomas stated that maybe they should look into doing a permit because it could take years especially if you want to go above 40 feet and to him if you don't go above 40 feet you're not going to do much around here.

Supervisor Thomas stated the County is looking into building towers in Warrensburg, Luzerne and Stony Creek. They looked at three different locations in Stony Creek, up on States Road, in back of the town hall, because the town has infrastructure to support it, and the landfill.

Councilman John Thomas stated you have to have power and fiber. Supervisor Thomas stated they still haven't got any permits from the APA yet, he is sure they will sometime. He also stated with the broadband, there is also the Governors 500 million dollars he likes to talk about. They have started phase one but it's his understanding through Ed Bartholomew that it's really not going to benefit most of Warren County. The first part is supposed to help rural unserved areas and with all the restrictions, its 50% State and 50% private company and they want them to come into a small town like this. From what Mr. Bartholomew said that Stony Creek might benefit from it because of Frontier. The guy from Frontier told him that they weren't going to do anything because it's presumptuous of what they put together. Supervisor Thomas stated that EDC has done a HUD study. They got the money from the Federal Government to do a study of various things through the Gateway Council and one of the things was broadband. Their course of action is to bring a major fiber line to like the town hall, schools and libraries and then the county would own that line then they have competition where other companies tap off of that to bring to people's homes. To him this is years away.

Supervisor Thomas stated the next Town Board meeting will be held on April 20th, 2016 due to the Presidential Primary being held on April 19th, 2016.

A motion was made by Councilman Nathan Thomas seconded by Councilwoman Ryan to adjourn the Regular Town Board Meeting at 8:07 PM. All in favor, motion carried.

8:07 PM. Supervisor Thomas opened the Settlement Day Meeting. This is an opportunity for the Board Members to review the records of the Town Court, Supervisor, Town Clerk and Tax Collector.

8:19 PM Supervisor Thomas stated that everyone has had an opportunity to review everyone's books and found them to be in order.

062--16. A resolution was made by Councilwoman Ryan seconded by Councilman Nathan Thomas that on March 15, 2016 in compliance with Section 20-19a of the Uniform Justice Court Act the Stony Creek Town Board conducted the required examination and audit of the Town Courts Records and found them to be in order and complete. Roll call vote, all in favor.

A motion was made by Councilwoman Ryan seconded by Councilman John Thomas to adjourn the Settlement Day Meeting at 8:20 PM. All in favor, motion carried.

Respectfully submitted,

Susan Harrington
Town Clerk