

January 16<sup>th</sup>, 2018

The regular Town Board meeting of the Town of Stony Creek was held on January 16<sup>th</sup>, 2018. Supervisor Frank Thomas called the meeting to order at 7:00 PM with members present:

Councilman Nathan Thomas

Councilwoman Doreen Ryan

Councilman John Thomas

Counsel to the Town: Mary-Ellen Stockwell

December 19<sup>th</sup>, 2017 minutes:

A motion was made by Councilwoman Ryan seconded by Councilman Nathan Thomas to accept the December 19, 2017 minutes. All in favor, motion carried.

January 2<sup>nd</sup>, 2018: Organizational Meeting

Page Change Councilwoman Carl Thomas to Councilwoman Doreen Ryan.

A motion was made by Councilman Nathan Thomas seconded by Councilman John Thomas to accept the January 2<sup>nd</sup>, 2018 minutes. All in favor, motion carried.

034-18. A resolution was made by Councilman John Thomas seconded by Councilwoman Ryan to pay the General Fund December Final bills in the amount of \$5,172.45. Roll call vote, all in favor.

035-18. A resolution was made by Councilman Nathan Thomas seconded by Councilwoman Ryan to pay the Highway Fund December Final bills in the amount of \$17,006.37. Roll call vote, all in favor.

036-18. A resolution was made by Councilwoman Ryan seconded by Councilman John Thomas to pay the 2018 General Fund bills in the amount of 9,562.01. Roll call vote, all in favor.

037-18. A resolution was made by Councilwoman Ryan seconded by Councilman Nathan Thomas to pay the 2018 Highway Fund bills in the amount of \$41,205.05.

Discussion: Supervisor Thomas reported that \$25,921.61 was for salt and \$6000.00 was for fuel. Roll call vote, all in favor.

038-18. A resolution was made by Supervisor Thomas seconded by Councilman Nathan Thomas to pay the 2018 Fire Fund bill in the amount of \$1651.19. Roll call vote, Councilman John Thomas (Member of the Fire Co.) -Yes, Councilman Nathan Thomas (Member of the Fire Co.) -Yes, Councilwoman Ryan (Member of the Fire Co.) – Yes, Supervisor Thomas-Yes.

Town Clerk report:	
Certified Death Copy	\$50.00
Photocopies	<u>\$ 1.00</u>
Total Town Clerk fees	\$51.00
Dog Licenses	<u>\$10.00</u>
Total town revenues to Supervisor	\$61.00
NYS Agriculture and markets	\$ 2.00
Total Disbursed	\$63.00

Correspondence:

Cindy Cameron-permission to use the town hall January 7<sup>th</sup>, 2018 from 2:00PM to 8:00PM for a family wake.

Karyn Calo-permission to use the town hall March 17, 2018 from 9:00AM-5:00PM for Girl Scouts.

Carl Thomas-resigning his position as Councilman.

A motion was made by Councilwoman Ryan seconded by Supervisor Thomas authorizing Karyn Calo to use the town hall March 17, 2018 from 9:00 AM-5:00 PM for Girl Scouts. All in favor, motion carried.

Old Business:

Buildings; Highway Garage ceiling:

Supervisor Thomas reported that Councilman John Thomas gave him an estimate and information on the Reflectix and he talked about going across the bottom. Councilman John Thomas stated that's what they recommend for retro-fit for a building that's already existing, that way it gives them the recommended air space. They are looking for 8<sup>3</sup>/<sub>4</sub>'s and that's what's on the beams. That way everything is in the air standards. It would actually give you a better seal, the whole ceiling would be. Councilman John Thomas stated the price he got was what's called staple edge, like a reinforced edge, so one laps over the other so when you get done its basically one solid sheet. Supervisor Thomas stated the cost was around \$3400.00. Councilman John Thomas stated you're looking at around \$3400.00 and he forgot stainless self-tapping screws, which would be about \$100.00 for them. Supervisor Thomas stated he looked into some fans for the garage. A company called Canarm, he thinks it's a Canadian Co. They have a warehouse or location in Ogdensburg, NY. He's figuring on a 56 inch fan, white or black. They are commercial type fans and about \$70.00 each, they're reversible. One switch can control up to four fans, and we may want two switches. They have a five year warranty, weight about 17 lbs. come with a 16 in. down rod. There estimate is it covers a floor area of 1100 sq. Ft. at 16 ft. ceiling height. So with 8000 sq. ft. it figures out 7.27 fans. The fans would be \$558.00, he doesn't know what the switches are. He thought if they were down 8 to 10 feet from the peak it would probably work somewhere in that area, if that's what you want to do. He thinks it would relieve the condensation. Councilman John Thomas stated the condensation and save on heat too. Supervisor Thomas stated besides the \$558.00, you have to switches, freight, cost of conduit, wire, boxes, cross braces and rental of a lift. He is thinking about \$1500.00.

It says you can put a fan 10 ft. back from an overhead door and it will act as an air curtain. It will blow down enough to keep the cold air out. Councilman John Thomas stated he didn't get a price on a lift. Councilman Nathan Thomas stated that Supt. Bradley said they had a State Bid Contract for a lift through Bobcat possibly. Councilman John Thomas stated we'll look into the lift and do the fans and everything all at once. In other jobs he's used it on he thinks once you get the Reflectix up and the fans to push the heat back down, what you save in fuel, this will be a wash by Spring time. Supervisor Thomas stated it's something we should do, the Reflectix and fans. Councilman John Thomas stated that was there main push to add to the insulation, get the air flow so you don't end up with the condensation, especially with radiate heat, any water that hits that floor it turns into moisture.

Supervisor Thomas stated after they get these two things done they should start replacing the doors. One was replaced with a thicker door. Maybe replace another one this year. Councilman Nathan Thomas asked if they would do Reflectix in the garage door. Councilman John Thomas stated they have a hi-density foam that they put in them and they are a thicker door. Its value is like three times more than the old ones use to be. Supervisor Thomas stated that is what's on it and it was about \$3000.00 or better so it's probably a little more now. Councilman John Thomas stated he thinks with all the materials and everything, with the lift included it will be about \$6000.00 and thinks that would more than cover it.

039-18. A resolution was made by Supervisor Thomas seconded by Councilwoman Ryan to go forward with the installation of Reflectix and fans for the highway garage not to exceed \$6000.00.

Discussion: Councilman John Thomas asked if he checked with Hill Electric. Supervisor Thomas stated yes, they had like two. Councilman John Thomas stated he knows they can order a lot of stuff, he had them order stuff they don't stock. Sometimes it's cheaper to do that then actually go through the company. If it's a company they deal with. Supervisor Thomas stated that Hill Electric was \$68.00 and another was \$63.00. The thing with them was it didn't have reverse. Councilman John Thomas stated five years on a fan is pretty good. Supervisor Thomas stated this company does industrial, commercial and agricultural. He will check with Hill Electric and see if they can get them. Councilman John Thomas stated if it's a company they deal with he has had them order stuff for him. Supervisor Thomas stated maybe they would pay the freight. Councilman John Thomas stated that's what you save on is the freight. Supervisor Thomas will check with them. Roll call vote, all in favor.

Supervisor Thomas stated at the Organizational Meeting three resolution weren't passed. Numbers 5-10 and 31.

040.18- A resolution was made by Councilman John Thomas seconded by Councilwoman Ryan appointing Supervisor Frank E. Thomas as Budget Officer for the year 2018 with an annual salary of \$600.00. Roll call vote, Councilman John Thomas-yes, Councilman Nathan Thomas-yes, Councilwoman Ryan-yes, Supervisor Thomas-abstained.

041-18. A resolution was made by Councilwoman Ryan seconded by Councilman Nathan Thomas appointing Ronda L.M.Thomas as the Supervisors Confidential Secretary/Bookkeeper for the year 2018 with an annual salary of \$25,103.00. Roll call vote, Councilman John Thomas-yes, Councilman Nathan Thomas-yes, Councilwoman Ryan-yes, Supervisor Thomas-abstained.

042-18. A resolution was made by Councilwoman Ryan seconded by Councilman John Thomas designating Supervisor Thomas as the Town of Stony Creek's Representative on the Warren County Youth Bureau. Roll call vote, Councilman John Thomas-yes, Councilman Nathan Thomas-yes, Councilwoman Ryan-yes, Supervisor Thomas-abstained.

#### Highway Tandem Truck purchase:

Attorney Mary-Ellen sent the petition into the State Comptroller's Office. She had two follow up correspondences, spoke to them again last week and they are asking for additional information. The remaining items they are focusing on are documentation regarding going out to bid and piggy backing on the two portions the town did. We went out to bid on the truck portion and then piggy backed on the remaining piece. She sent them the documentation they had and now they are looking for the proof of publication of the notification for the bid, the certificate of publication and they need to confirm the other documentation, portion of the minutes of May 16, 2017, which noted the highway truck bids. One from New York Truck & Equipment, which was ultimately awarded, and the one from H. L. Gage. They wanted confirmation that they were opened or what day they were opened. This will be clarified and sent to them as well as the bid reference for the piggy back portion to make sure that was available to the town, which she has this information to give to them. Once the information is in she is told by the attorney working on the application that's all they need to finish up the petition and make their final decision. Then at that point we will be reaching out to Glens Falls National Bank, who the town obtained a quote from, which was some time ago and will have to revisit that. Supervisor Thomas stated the trucks been built they are putting the body and plow on it.

#### Paving Appropriation:

Supervisor Thomas reported that Supt. Bradley is requesting an additional \$20,000.00 to be put into DA5112.2 Capital Improvement Fund. Councilman John Thomas stated we put extra money in his budget correct? Supervisor Thomas stated yes. Councilman John Thomas stated he thinks it was this amount. Supervisor Thomas stated about \$20,000.00, yes. Supervisor Thomas stated when he did the 2017 Budget he didn't put all the CHIPS money in there. He thinks he put in the regular CHIPS and paving. But the extreme weather thing that Gov. Cuomo come up with, he doesn't believe that was put in there. He's not sure he put in all the paving so there is an additional \$21,000.00. Councilman John Thomas stated so it's basically already there. Supervisor Thomas stated yes. Councilman John Thomas stated we defiantly need to catch up on our paving. Supervisor Thomas stated the Highway Fund Balance ended up being about \$181,000.00. In the \$181,000.00, \$35,000.00 was taken out of the 2017 Budget and it left \$146,000.00. Another \$60,000.00 is needed out of that and it will bring it to \$86,000.00. He knows when the Board agreed to buy the truck we were down to \$62,600.00.

Councilman John Thomas stated so the \$20,000.00 is in there we just need to say he can use it. Supervisor Thomas stated if the Board feels comfortable with having \$66,000.00 left in the Fund Balance.

043-18. A resolution was made by Supervisor Thomas seconded by Councilwoman Ryan authorizing the additional \$20,000.00 to be taken out of the Highway Fund Balance and appropriate it into DA5112.2 Capital Improvement Fund, which will bring the balance to \$185,000.00. Roll call vote, all in favor.

#### Committee Reports:

##### Town Hall Generator:

Councilman John Thomas asked how we made out on the generator, did it get fixed or repaired. Supervisor Thomas stated no. The way it is right now is if the power goes out we have to manual start it. Councilman John Thomas asked if we had someone that services it regularly. Supervisor Thomas stated that we've been taken care of it. They changed the brain on it, there's a circuit board in there and it cost \$700.00. Supervisor Thomas stated that he is kind of thinking that's it's corroded to where he's not sure its worth. We can take it out and let the Highway Dept. have it. They can start it manually and forget the automatic stuff and get a different one for the town hall. Councilman John Thomas asked how big it was. Supervisor Thomas stated he thinks its 17kw. It's more than enough power for the town hall. Supervisor Thomas stated he saw in a magazine, batteries that get charged off solar panels or off the grid. This was for residential but when the power goes off you run the place off the batteries for like four or five hours. He thinks it something to look into. Supervisor Thomas stated the county is going to put a tower up and they need a backup generator. Hopefully the county will pay for a generator, we're going to try. Councilman Nathan Thomas stated this is also an emergency shelter so it should all fall into a Safety Grant. Supervisor Thomas stated that right now when the power goes out they have to start it up and what its doing is not shutting off it keeps clicking and won't shut down.

#### New Business:

##### Glens Falls Animal Hospital Contract:

044-18. A resolution was made by Councilman Nathan Thomas seconded by Councilwoman Ryan authorizing the Town to enter into the contract between the Town of Stony Creek and the Glens Falls Animal Hospital for Dog Control Purposes. Roll call vote, all in favor.

#### Investment and Procurement Policies:

Supervisor Thomas gave the Town Board copies of the Investment and Procurement Policies to review and see if changes should be made. This will be tabled until next month.

#### Councilman Vacancy:

Letters of Interest to fill the position of Councilman vacated by Carl Thomas will be accepted until February 27<sup>th</sup>, 2018 at which they will be opened and read at the Town Board meeting.

045-18. A resolution was made by Councilman John Thomas seconded by Councilman Nathan Thomas to move the February 20<sup>th</sup>, 2018 Town Board meeting to February 27<sup>th</sup>, 2018 due to two Town Board Members attending the Association of Towns Annual Meeting in NYC.  
Roll call vote, all in favor.

Landfill: Plastics:

Councilman John Thomas stated as far as the plastic recycling, is it something we are going to do away with and get a container. Supervisor Thomas stated we've talked about it and he was going to check and see how many trips of plastic we made. If it's three or four he's not sure we could make more garbage trips, plus the whole retraining because people are used to sorting it out. He will check and see how many trips were made. Councilman John Thomas stated if we're going to leave it there we should figure a way of getting another container down there for the summer. Supervisor Thomas stated this is for the non-processible too. Councilman John Thomas stated the next thing coming up is the compactor. It's making a few new noises but nothing major he can tell He thinks the next best thing would be to find out how much it would cost for an electric unit and do away with all the other things. Supervisor Thomas stated for the compactor? Councilman John Thomas stated yes. Supervisor Thomas stated he thinks it would be better with electric and maybe with a whole new compactor. Then we can stuff them and get eight to nine tons into it. Councilman John Thomas stated you pack too much into this one and it doesn't work. Supervisor Thomas stated five or six tons is all we get. Councilman John Thomas stated we're still paying for the trip. Supervisor Thomas stated seeing that the cost has doubled. Councilman John Thomas stated it would be worthwhile.

046-18. A resolution was made by Supervisor Thomas seconded by Councilman Nathan Thomas to mail and continue with the dump cards for free dump day for the year 2018. Roll call vote, all in favor.

Route 418 to Warrensburg:

Supervisor Thomas reported that Route 418 is closed and will stay closed for quite a while. Councilman John Thomas stated that Johnsbury Fire Dept. and EMS will respond to the upper end of Thurman. Stony Creek will respond to Thurman on the lower end. High St. is the cut-off but if it's a fire Stony Creek will respond on either side, this will be until the road is opened.

Budget transfers:

047-18. A resolution was made by Councilwoman Ryan seconded by Councilman John Thomas authorizing the following budget transfer 2017 General Fund:  
Debit A7310.4 Youth Contractual in the amount of \$281.96.  
Credit A3510.4 Dog Control Contractual in the amount of \$121.96.  
Credit A7620.4 Adult Recreation Contractual in the amount of \$160.00.  
Roll call vote, all in favor.

048-18. A resolution was made by Councilman Nathan Thomas seconded by Councilwoman Ryan authorizing the following budget transfer 2017 Prepaid to 2018 Expenditure:  
Debit A9010.8 State Retirement in the amount of \$7,638.45  
Credit Prepaid Expenses in the amount of \$7,638.45. Roll call vote, all in favor.

049-18. A resolution was made by Councilman John Thomas seconded by Councilwoman Ryan authorizing the following budget transfer:  
Debit DA9010.8 State Retirement in the amount of \$17,823.05.  
Credit Prepaid Expenses in the amount of \$17,823.05. Roll call vote, all in favor.

050-18. A resolution was made by Councilwoman Ryan seconded by Councilman John Thomas authorizing the following budget transfer 2017 unused Occupancy tax:  
Debit Fund Balance in the amount of \$22,219.76.  
Credit A6410.4 Occupancy Tax in the amount of \$22,219.76. Roll call vote, all in favor.

051-18. A resolution was made by Councilman Nathan Thomas seconded by Councilwoman Ryan authorizing the following budget transfer:  
Debit Fund Balance in the amount of \$541.73  
Credit A6310.4 Community Action in the amount of \$541.73. Roll call vote, all in favor.

From the Floor:

A motion was made by Councilwoman Ryan seconded by Councilman Nathan Thomas to adjourn the meeting at 8:00 PM. All in favor, motion carried.

8:00 PM Supervisor Thomas opened Settlement Day.

052-18. A resolution was made by Councilwoman Ryan seconded by Councilman John Thomas that on January 16<sup>th</sup>, 2018 in compliance with Section 20-19a of the Uniform Justice Court Act the Stony Creek Town Board conducted the required examination and audit of the Town Courts Records and found them to be in order and complete. Roll call vote, all in favor.

A motion was made by Councilman Nathan Thomas seconded by Councilwoman Ryan to adjourn the Settlement Day at 8:07 PM. All in favor, motion carried.

Respectfully submitted,

Susan Harrington  
Town Clerk